

THIS IS A TEST VERSION OF THIS SURVEY
Responses will NOT be recorded.

Department of Medicine Pre-Audit Questionnaire

Progress: 

If you responded yes to the previous question, please answer the following questions.

Does the division have written documentation of the assigned custodian and division procedures for each petty cash fund in use?

Yes

No, we have written procedures, but no written documentation on custodian

No, we have written documents on custodian, but no written procedures

No, we do not have written documentation or written procedures

What is the cumulative amount of the petty cash fund(s)?

50 characters left.

Are personal expenses from the petty cash fund(s) allowed?

Yes

No

Is the petty cash fund(s) periodically counted by someone other than the fund custodian or custodian's subordinate?

Yes

No

Does someone other than the custodian or custodian's subordinate review the appropriateness of expenditures made from the fund(s)?

Yes

No

If you believe your responses were limited by inadequate choices or other factors result in reduced controls, please use the area below to explain further.

1000 characters left.

Does your division have any Capitalized Equipment items (valued over \$5,000)?

Yes

No