

THIS IS A TEST VERSION OF THIS SURVEY
Responses will NOT be recorded.

Department of Medicine Pre-Audit Questionnaire

Progress: 

If you responded yes to the previous question, please answer the following questions.

Where are accounts receivable records maintained?

(Check all that apply.)

PeopleSoft

Spreadsheet program (Excel, Lotus, etc.)

Database (MS Access, Filemaker Pro, etc.)

Accounting program/package (Quickbooks, Quicken, Peachtree, etc.)

Other

Is the access to accounts receivable restricted?

Yes

No

Please explain how access to the accounts receivable is restricted. Include the following information: names and titles of individuals who have access, use of authentication keys (passwords), location of data (file server or stand-alone PC), names and titles of individuals with whom the information is shared.

1000 characters left.

Is the review of income a part of the grant reconciliation process?

Yes

No

Please provide the name and title of the individual(s) responsible for generating invoices for grant awards that are Billing Code 07 - Department Billing Required.

1000 characters left.

Please provide the name and title of the individual(s) responsible for follow-up when grant income is not received.

1000 characters left.

Does your division have a Petty Cash fund?

Yes

No